

Bank reconciliation

Otterburn Parish Council (Northumberland)

This reconciliation must include all bank and building society accounts and other short-term investments. It must agree to Box 8 in the column headed "Year ending 31 March 2023" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis, but not when an income and expenditure basis is used.

Parish Council Name **Elsdon Parish Council**

Financial year ending 31 March 2023

Prepared by Martin Chilvers (Name and Position) Date 19 April, 2023

Balance per bank statements as at 31 March 2023:	£	£
Current account	623.73	
Interest account	12553.92	
 Petty cash float	 0	
Less: any un-presented cheques at 31 Mar 2023		
Cheque number		
 Add: any un-banked cash 31 Mar 2023		
 Net balances as at 31 March 2023		13177.65

The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:

CASH BOOK

Opening balance 1 April, 2022	11258.24	
Add: Receipts in the year	10794.79	
Less: Payments in the year	8875.38	
 Closing balance per cash book [receipts and payments book] as at 31 March 2023 (Must equal net balances above)		13177.65